



The Fatorda Salesian Society's
DON BOSCO COLLEGE OF ENGINEERING

Fatorda, Margao - Goa 403 602

(Approved by AICTE, DTE Goa & Affiliated to Goa University)

DBCE/PPL/A-1/2023-24/

Date: 31/07/2023

Institute Library Committee

The term of the Library Committee will be for three years. The Institute Library Committee is reconstituted as follows:

Sr. No.	Name of the Faculty	Department	Designation	Position
1.	Dr. Amrita Naik	Computer Engineering	Assistant Professor	Chairperson
2.	Prof. Tanay G. Rege	Mechanical Engineering	Assistant Professor	Member
3.	Prof. Swaroopa G. Sail	Civil Engineering	Assistant Professor	Member
4.	Prof. Trima P. Fernandes e Fizardo	Electronics and Computer Science	Assistant Professor	Member
5.	Prof. Harison J. Cota	Science & Humanities	Assistant Professor	Member
6.	Mrs. Vanessa L. Fernandes	Library	Library Assistant	Member
7.	Dr. Francisco Rolando Rodrigues Da Cruz	Library	Librarian	Member Secretary

The Committee will meet at least twice in a semester or as and when required to discuss issues pertaining to the overall working and development of the Library. This includes purchase of Books/Journals/Periodicals/E-Books, E-Journals, Stock verification, Book bank etc. The Committee will meet the Principal and Director once in a year to update about the stock verification.

The major functions of the Library Committee:

1. To provide for proper documentation services and updating the Library collection.
2. To work towards modernization and improvement of the Library and documentation Services.
3. To formulate procedures and policies for efficient use of the Library resources.
4. To prepare annual budget of the Library for submission to the Management Committee.
5. To prepare proposals for the development of the Library.

This is issued with approval of the Director.

Dr. Neena S.P. Panandikar
Principal



Copy to:

1. The Director
2. All HODs
3. All concerned members
4. Office Copy