



The Fatorda Salesian Society's  
**DON BOSCO COLLEGE OF ENGINEERING**

Fatorda, Margao - Goa 403 602

(Approved by AICTE, DTE Goa & Affiliated to Goa University)

DBCE/Dir/ADM-01/2023-2024

Date: 15/09/2023

**ORDER**

**Formation of Grievance Redressal Cell (GRC) for Faculty/Staff**

In response to the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2019, F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019), the following GRC has been reconstituted to address the grievances of Faculty/Staff members including service matters at Don Bosco College of Engineering, Fatorda, Margao, Goa with immediate effect.

The term of the members shall be of two years and the Committee is requested to contribute effectively to dispose the grievances at the earliest.

| Sr. No. | Name                       | Designation  | Position    | Email & Phone No.                        |
|---------|----------------------------|--|-------------|--|
| 1       | Dr. Neena S. P. Panandikar | Principal  | Chairperson | principal@dbcegoa.ac.in<br>9823625216    |
| 2       | Prof. Savita Kerkar        | Senior Professor<br>School of<br>Biological<br>Sciences &<br>Biotechnology<br>Goa University | Member      | savita@unigoa.ac.in<br>8669609243        |
| 3       | Dr. D. S. Vidhya           | Associate<br>Professor &<br>HOD,<br>ECS Dept   | Member      | ds.vidhya@dbcegoa.ac.in<br>9552754115    |
| 4       | Mr. Ajit Salunke           | Associate<br>Professor,<br>Mech Dept   | Member      | ajit.salunke@dbcegoa.ac.in<br>9921878026 |

A Complaint Register has been kept in the office of the Director under the supervision of Ms. Veronica Fernandes. On receipt of a Complaint, the staff incharge of the register will submit the same to the Chairperson of the "Grievance Redressal Committee". The Committee will meet and look into the information provided by the complainant. Any aggrieved Faculty

or Staff may appear in person to present his/her case. The GRC shall conduct an enquiry to ascertain the nature and extent of the grievance. The GRC shall suggest the steps to be initiated at the level of the Institute. The redressal / final action to be taken is left to the Principal. The Complaint can also be registered online on the link provided in the College website.



Fr. Kinley D'Cruz  
Director

**DIRECTOR**  
**Don Bosco College of Engineering**  
**Fatorda, Margao,**  
**Goa - 403 602**



Copy to:

- 1) The Administrator, DBCE
- 2) The Principal, DBCE
- 3) All members of the SGRC
- 4) Institute Notice board
- 5) Institute web-site
- 6) The Regional Officer, AICTE, New Delhi
- 7) The Registrar, Goa University
- 8) Prof. Savita Kerkar, Senior Professor, School of Biological Sciences & Biotechnology, Goa University
- 9) The Director, Directorate of Technical Education, Porvorim
- 10) Copy for circulation among all employees
- 11) PA to Principal
- 12) Office Copy